



राष्ट्रीय परीक्षा एजेंसी
National Testing Agency

Excellence in Assessment



(उच्चतर शिक्षा विभाग, शिक्षामंत्रालय, भारत सरकार के तहत एक स्वायत्त संगठन)
(An Autonomous Organization under the Department of Higher Education, Ministry of Education, Government of India)

No.: A-A8/18/2026-Admin (15068)

Date: 25/07/2026

VACANCY NOTIFICATION

National Testing Agency (NTA) invites applications from the **Young Professionals** on contract basis who are registered on **Pratibha Setu Portal of the Union Public Service Commission** and interested/eligible/suitable for the post. The engagement period is initially for a period of two (2) years, extendable based on performance and organizational requirement for the following posts:

S. No.	Name of the Post	Number of Vacancies
1.	Young Professionals (Academic Research)	12
2.	Young Professionals (Legal Research)	02
3.	Young Professionals (Finance and Accounts Research)	02

For Eligibility Criteria / Qualification / Experience, Process of Application and Selection, etc., please see the detailed advertisement attached with this Vacany Notification.

Eligible candidates may submit their applications alongwith all required documents as mentioned in the detailed advertisement which should reached by email to: dir-admin@nta.gov.in, within 30 days from the date of publication of this advertisement.

V V Patil, IOFS
Director (Administration)



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Advertisement for Engagement of Young Professionals (YPs) through Pratibha Setu Portal of the Union Public Service Commission

1. About NTA

The National Testing Agency (NTA) is an autonomous body under the Ministry of Education, Government of India, established in November 2017 to conduct entrance and fellowship examinations for admission to higher educational institutions of the country. NTA conducts several of India's most important national level examinations, including JEE (Main), NEET-UG, Common University Entrance Test (CUET) at the undergraduate and postgraduate levels, and UGC-NET, serving several lakh candidates each cycle.

Following the recommendations of the High-Level Committee of Experts chaired by Prof. K. Radhakrishnan, NTA is undertaking a comprehensive rebuild of its academic, technology, security and research capabilities. As part of this rebuild, NTA proposes to engage a set of YPs to strengthen its academic, legal, and finance functions, through the Pratibha Setu portal of the Union Public Service Commission (UPSC).

2. Purpose of the engagement

NTA's work is fundamentally shaped by the quality of academic understanding, research capability, legal support and financial analysis it can bring to bear on the design and conduct of national level examinations. The Young Professionals engaged under this initiative will contribute to NTA's institutional capability in these three areas, working in close association with NTA's officers and its subject experts.

3. Positions offered

A total of 16 Young Professional positions are being offered across three streams, as follows:

S. No.	Stream	Number	Placement in NTA
1	Academic Research	12	Academic Unit of NTA, distributed across the subject areas of the examinations conducted by NTA, including engineering and physical sciences, life sciences and medicine, humanities and social sciences, management, and the disciplines covered by CUET and UGC-NET.
2	Legal Research	2	Legal Unit of NTA, supporting the drafting of affidavits, legal research, and coordination with counsel on matters relating to examination conduct and candidate grievance.
3	Finance and Accounts Research	2	Finance and Accounts Unit of NTA, supporting budgeting, financial analysis, and appraisal work for institutional initiatives.
	Total	16	



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4. Scope of work

The scope of work described below is indicative. The actual work assigned to each Young Professional will be determined by the Director General or an officer authorised by the DG, based on NTA's operational priorities from time to time, and may include tasks not specifically listed here but consistent with the stream of engagement.

4.1 Academic Research stream

Young Professionals in the Academic Research stream will be placed in NTA's Academic Unit and will support the strengthening of NTA's research and academic ecosystem. Their work will include:

- Research into the syllabi, patterns and trends of NTA's examinations, drawing on publicly available material and past examination papers already in the public domain.
- Analysis of candidate performance across examinations, sessions, and years, including subject-wise, region-wise and demographic patterns, to inform academic and equity considerations in examination design.
- Support to the academic experts and psychometricians engaged by NTA in the design of question banks and assessment resources, including the review of items released in the public domain and the compilation of reference material.
- Building of a research and knowledge repository for NTA, including literature reviews on assessment methodology, comparative studies of testing systems in other jurisdictions, and reference material on emerging assessment practices.
- Support to NTA's engagement with academic institutions, subject-matter expert bodies, and the proposed Academic Council of NTA.
- Drafting of analytical notes, research briefs and background material for NTA's leadership on subjects relating to examination design and academic policy.

4.2 Legal Research stream

Young Professionals in the Legal Research stream will be placed in NTA's Legal Unit and will support the Unit's work on litigation, drafting, and legal research. Their work will include:

- Legal research on issues relating to examination conduct, candidate grievance, disciplinary matters, and the regulatory framework governing NTA's functioning.
- Support to the drafting of affidavits, counter-affidavits, replies to legal notices, and other pleadings in matters before High Courts, the Supreme Court and other forums.
- Compilation of case-law digests, precedent analyses, and comparative jurisprudence on examination-related litigation.
- Preparation of briefing notes for external counsel engaged by NTA.
- Support to the Legal Unit's work on contract review, regulatory compliance, and Board-level frameworks.



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- Drafting of responses to representations, RTI queries and grievance escalations with legal implications.

4.3 Finance and Accounts Research stream

Young Professionals in the Finance and Accounts Research stream will be placed in NTA's Finance and Accounts Unit and will support the Unit's work on budgeting, financial analysis, and financial appraisal. Their work will include:

- Support to annual budgeting, revenue projections based on examination fee income, and multi-year financial planning.
- Preparation of financial appraisal notes for institutional initiatives, including infrastructure projects, technology investments, and hiring frameworks.
- Analysis of examination-wise cost structures, per-candidate cost analysis, and revenue-expenditure reconciliation.
- Support to internal audit, statutory audit and Comptroller and Auditor General audit processes, including compilation of records and drafting of responses to observations.
- Analytical support on procurement, vendor payments, and financial compliance under General Financial Rules (GFRs) and Department of Expenditure guidelines.

5. Eligibility

This engagement is being made through the Pratibha Setu portal of the Union Public Service Commission. Applications will be considered only from candidates who are on the Pratibha Setu portal, and who meet the following stream-specific criteria.

5.1 Academic Research stream

- Candidates who have appeared in the Civil Services Examination and are on the Pratibha Setu portal.
- A postgraduate degree in the relevant subject area, or the CSE optional subject aligned to a subject area of NTA's examinations, is preferred.
- Candidates with a doctoral qualification (PhD, submitted or awarded) in a relevant discipline will be given preference.
- Prior experience in academic research, teaching, or educational assessment is preferred.

5.2 Legal Research stream

- Candidates who have appeared in the Civil Services Examination with Law as an optional subject and are on the Pratibha Setu portal.
- A Master's degree in Law (LLM) from a recognised university.
- Prior experience in legal research, litigation support, or work with a court, tribunal, law firm, or Government legal department is preferred.



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5.3 Finance and Accounts Research stream

- Candidates who have appeared in the Civil Services Examination and are on the Pratibha Setu portal.
- A postgraduate degree in Commerce, Economics, Finance, or a related discipline; or a professional qualification such as Chartered Accountant, Cost and Management Accountant, or Company Secretary.
- Prior experience in financial analysis, audit, budgeting, or accounts is preferred.

5.4 Age

Candidates should be within the age limit prescribed by the Pratibha Setu portal for engagement as Young Professionals.

6. Terms of engagement

Sl.No.	Item	Terms
1	Consolidated remuneration	Rs. 80,000 per month (fixed, all-inclusive; no separate allowances). Applicable statutory deductions, if any, will apply.
2	Duration	An initial term of 24 months from the date of joining, extendable by a further 12 months (total up to 36 months) based on satisfactory performance and continuing need, at the sole discretion of NTA.
3	Place of work	NTA premises in Delhi. Occasional travel within India may be required in connection with the assigned work; travel will be reimbursed as per NTA norms.
4	Leave	Eight days of leave per year on a pro-rata basis. Public holidays as observed by NTA. No entitlement to any other form of leave, allowance or benefit.
5	Working hours	Full-time engagement, five days a week, aligned with NTA office hours. During examination cycles and other peak periods, extended hours or weekend work may be required.
6	Nature of engagement	This is a contractual engagement for a defined period. It does not create any right to regularisation, permanent absorption, or any claim to a Government post.
7	Termination	Either side may terminate the engagement on 30 days' written notice. NTA may terminate without notice for unsatisfactory performance, misconduct, breach of confidentiality, or breach of the terms of engagement.
8	Confidentiality	Each YP will sign a Non-Disclosure Agreement at the time of joining. All information accessed in the course of work is confidential. Breach of confidentiality is grounds for immediate termination and further action as advised.



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7. Reporting and supervision

- Academic Research YPs will report to the Head of the Academic Unit or an officer designated by the Director General.
- Legal Research YPs will report to the Head of the Legal Unit or an officer designated by the Director General.
- Finance and Accounts Research YPs will report to the Head of the Finance and Accounts Unit or an officer designated by the Director General.
- Each YP will be assigned a specific mentor or supervising officer within their unit, who will guide their work, review their deliverables, and appraise their performance.
- Performance will be reviewed after six months of engagement, and thereafter at annual intervals. Continued engagement, and any extension, will be based on the performance assessment.

8. Confidentiality and conflict of interest

- Each Young Professional will sign a Non-Disclosure Agreement at the time of joining, in the form prescribed by NTA.
- All information, records, data and material accessed in the course of the engagement is confidential and shall not be disclosed, shared, copied, or used for any purpose other than the assigned work of NTA.
- The confidentiality obligation continues after the end of the engagement.
- Young Professionals shall not, during the period of engagement, engage in any other paid work, consultancy, teaching, coaching, or advisory role that could give rise to a conflict of interest with NTA's work, particularly any association with coaching institutes, publishers, or agencies engaged in examination preparation.
- Any potential conflict of interest, actual or perceived, is to be declared at the time of joining and immediately upon it arising thereafter.

9. Selection process

1. NTA will shortlist candidates from the applications received, based on the eligibility criteria and the profile fit with the assigned stream.
2. Shortlisted candidates will be called for an interview, which may be conducted in person at NTA's premises or through video-conference.
3. The interview will assess academic and analytical capability, understanding of NTA's work and the assigned stream, and motivation for the engagement.
4. NTA reserves the right to conduct a written test or a task-based assessment as part of the selection process for any of the streams.



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5. The final selection will be at the sole discretion of NTA, and no correspondence will be entertained on the outcome of the selection process.

10. General

- NTA reserves the right to accept or reject any application without assigning a reason.
- NTA reserves the right to modify the number of positions in any stream, or to not fill any position, at any stage.
- Mere fulfilment of the eligibility criteria does not create any right to be shortlisted or selected.



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